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The Never-Ending Story:

Using cloud documents to create an ongoing assessment portfolio

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Contents

- Context and aims
- Process
- Tips

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Context and aims

- Pre-Sessional English course in summer
- Proficiency V Preparation for studies
- Negative backwash
- Assessment that matches teaching
- Assessment that better prepares students

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E-portfolio

- E-Portfolio
- Developmental
- Formative and summative
- Secure
- Editable access

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Problems

- Most portfolios are summative
- Students submit finished work
- Feedback requires new version
- Managed desktops can cause conflict with some portfolio tools
- Need for institutional support

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Solution

- Google documents as basis of e-portfolio
- Ongoing feedback and response
- Dialogic and developmental

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Solution

- Documents can be locked/unlocked
- Easy to access by management team
- Easily shared for marking
- Unauthorised sharing impossible
- Revision history trackable

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Process

- 2015 – Google Classroom pilot
- Problematic
- Students owned documents
- Deadlines theoretical
- Live feedback unpopular with teachers
- BUT Google system popular with students

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Process

- 2016/17 – Doctopus & Autocrat
- Google Sheets Add-ons
- Creator owns documents
- Students' documents grouped:
  - in individual folder
  - by assessment
- Access varies

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Doctopus

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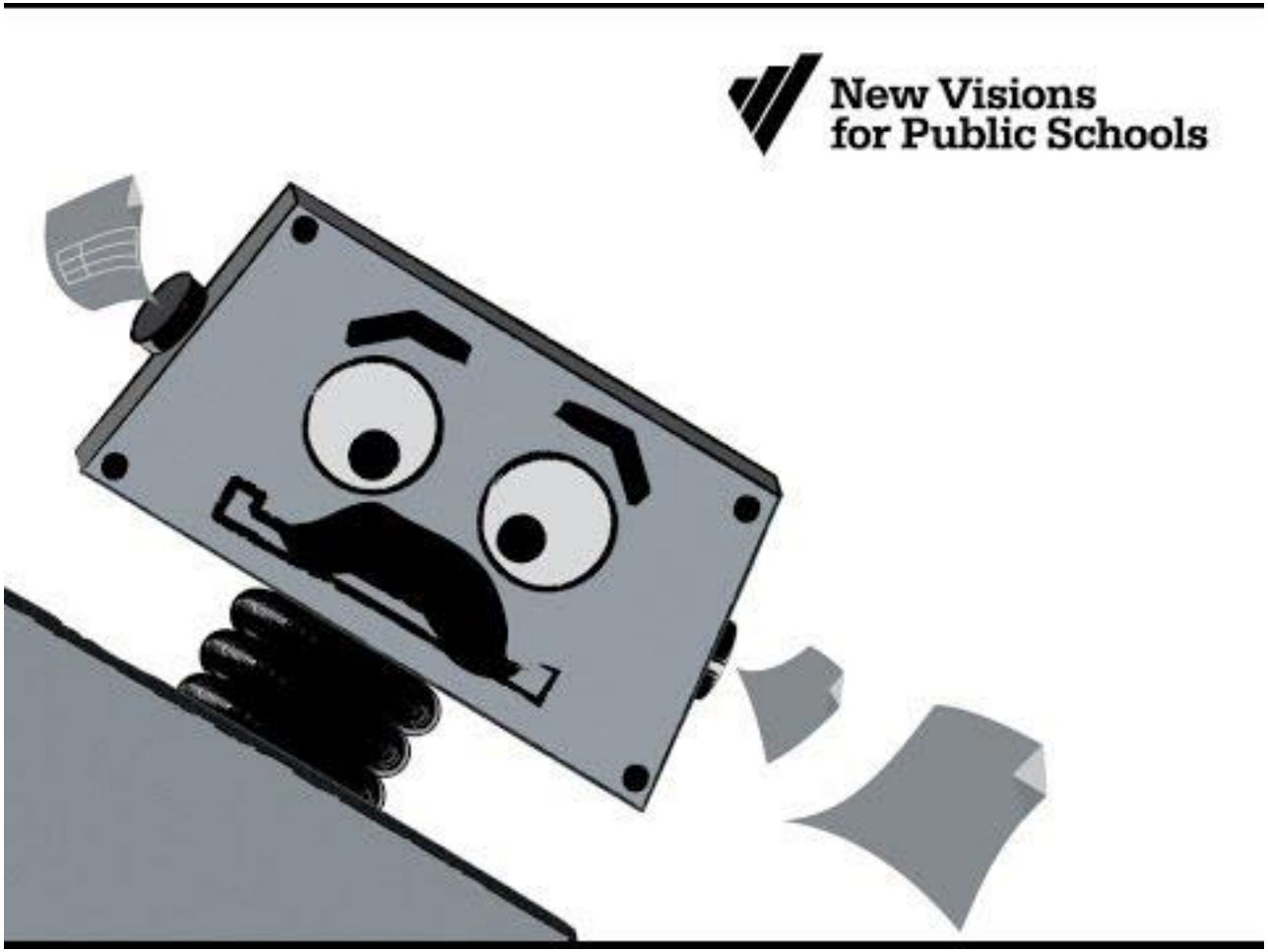
Autocrat



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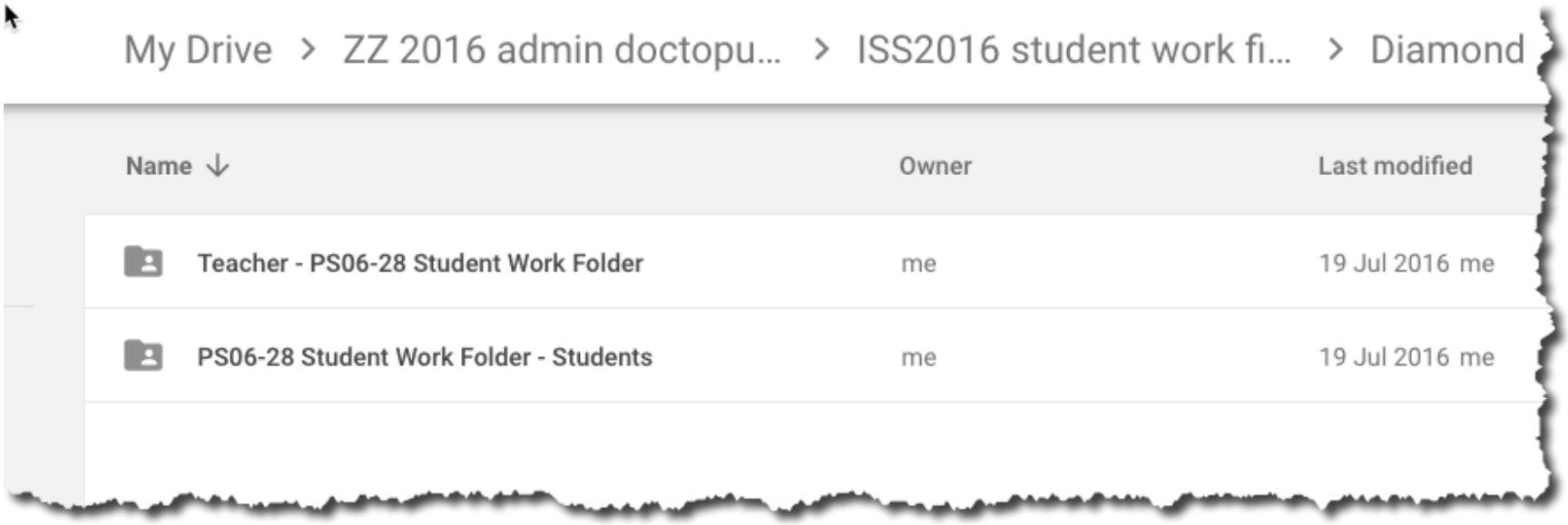
Folder view



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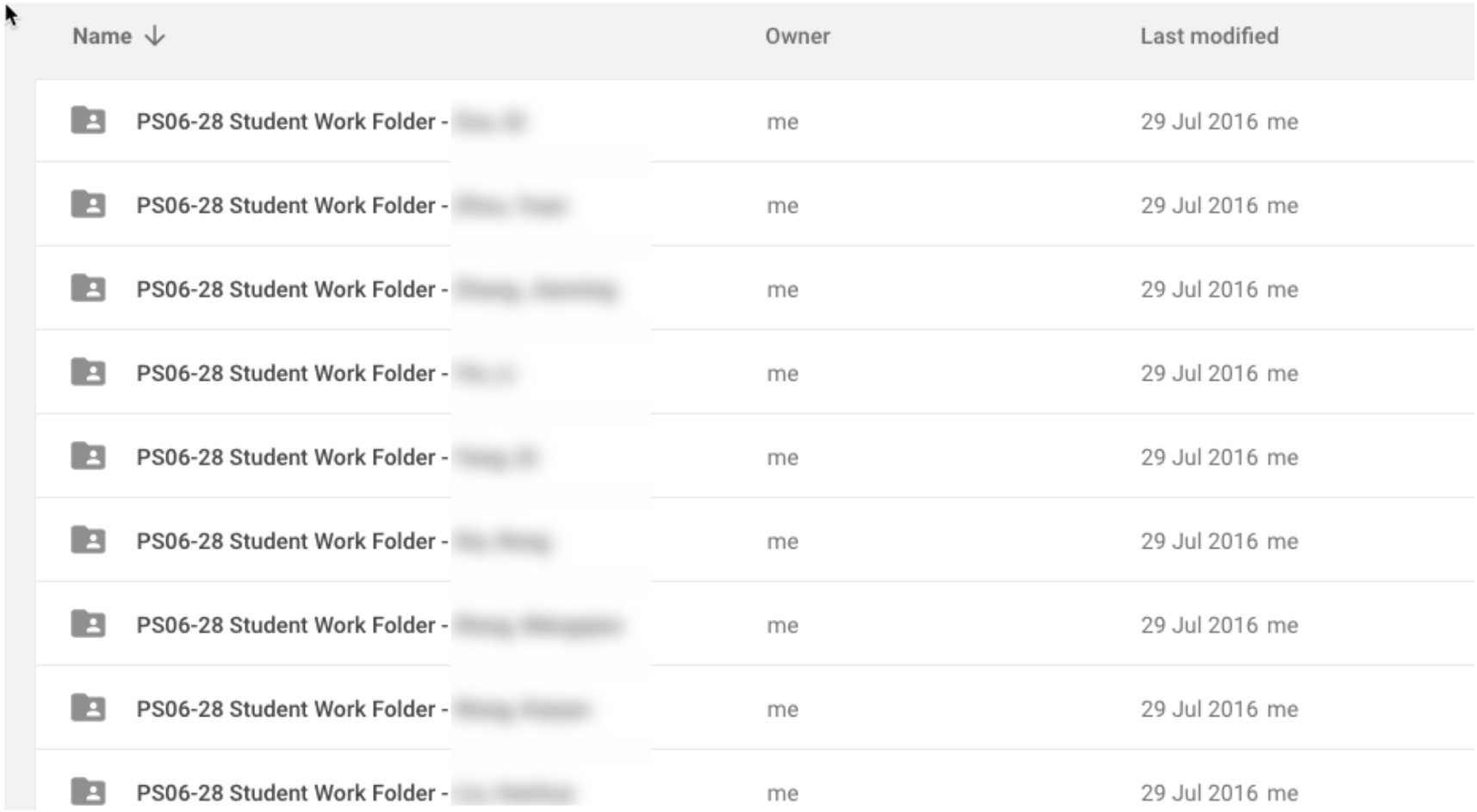
Students



Name	Owner	Last modified
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me
PS06-28 Student Work Folder - [redacted]	me	29 Jul 2016 me

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Individual folder

My Drive > ZZ 2016 admin doc... > ISS2016 student w... > Diamond > PS06-28 >

Name	Owner	Last modified
- PS06-28 Writing tutorial record	me	18 Aug 2016
- PS06-28 Reading Log	me	1 Aug 2016 me
- PS06-28 Listening Log	me	4 Aug 2016
- PS06-28 Extended Writing Plan	me	1 Aug 2016 me
- PS06-28 Extended Writing Draft Feedback	me	17 Aug 2016
- PS06-28 Diagnostic Writing	me	4 Aug 2016 me
- PS06-28 Extended W...	me	24 Aug 2016 me

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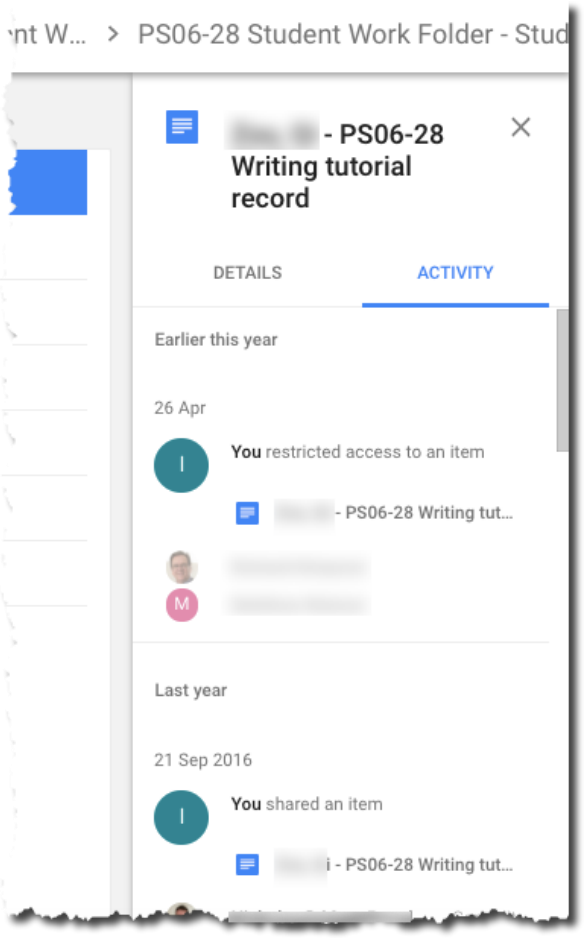
Complete history



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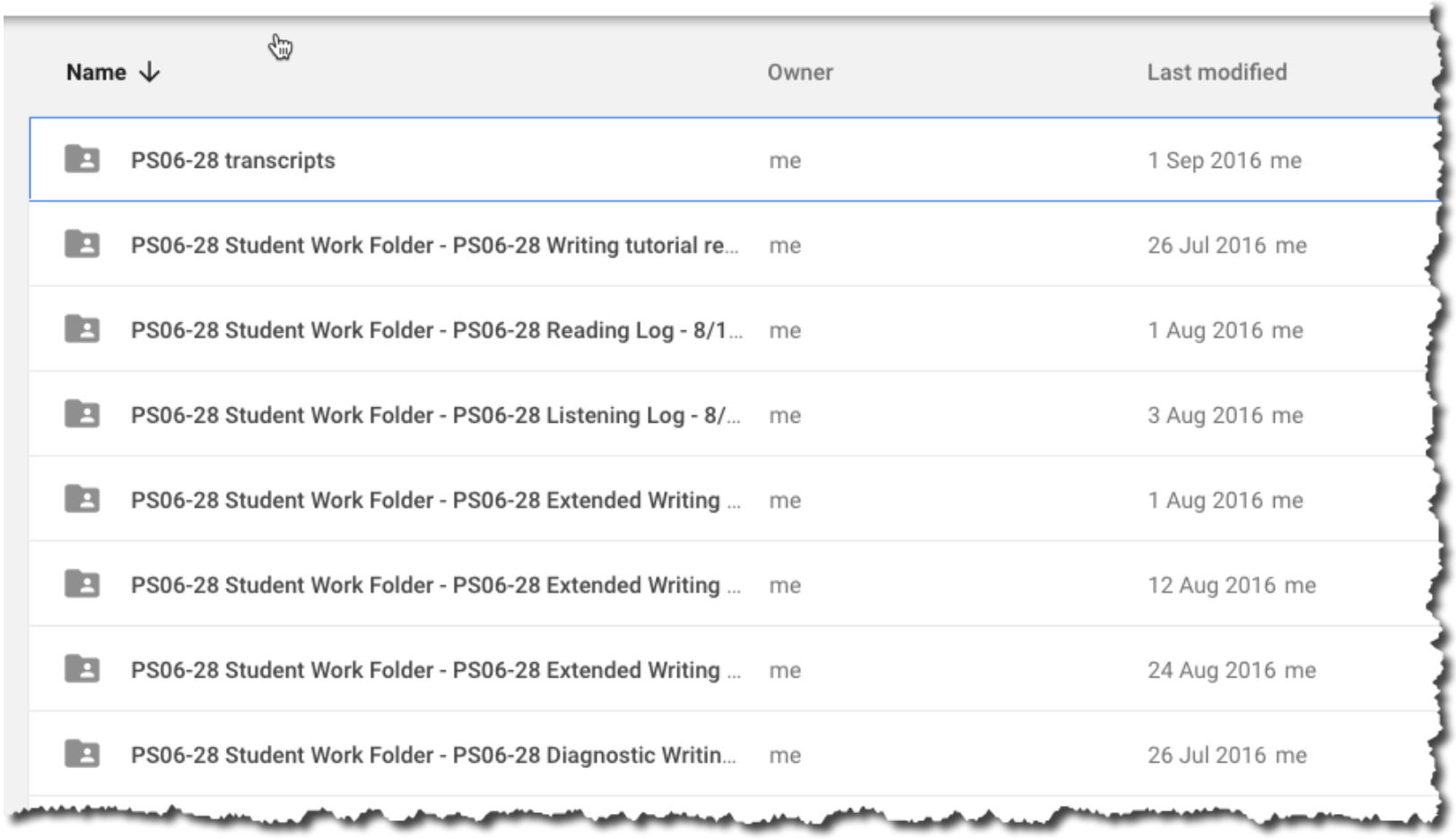
Teacher folder view



Name ↓	Owner	Last modified
PS06-28 transcripts	me	1 Sep 2016 me
PS06-28 Student Work Folder - PS06-28 Writing tutorial re...	me	26 Jul 2016 me
PS06-28 Student Work Folder - PS06-28 Reading Log - 8/1...	me	1 Aug 2016 me
PS06-28 Student Work Folder - PS06-28 Listening Log - 8/...	me	3 Aug 2016 me
PS06-28 Student Work Folder - PS06-28 Extended Writing ...	me	1 Aug 2016 me
PS06-28 Student Work Folder - PS06-28 Extended Writing ...	me	12 Aug 2016 me
PS06-28 Student Work Folder - PS06-28 Extended Writing ...	me	24 Aug 2016 me
PS06-28 Student Work Folder - PS06-28 Diagnostic Writin...	me	26 Jul 2016 me

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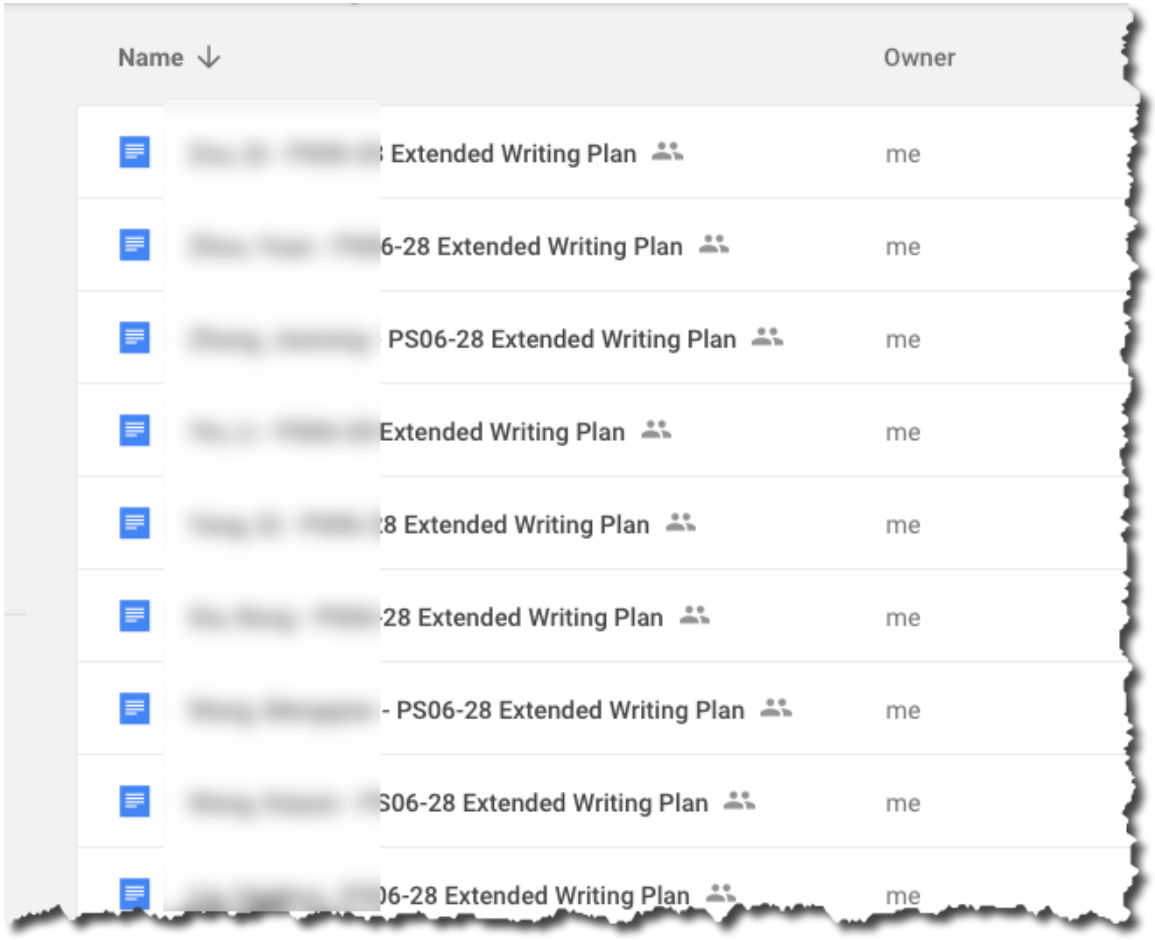
Assessment folder



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Dialogic feedback

Management information system can be defined as an organized way to give the users past, present and predictive information related to internal operations, it works through the whole management process which support plan, organize, lead, and control in the proper time to solve the users' problem and assist the decision (Asemi, Safari and Zavareh, 2011). According to the Shah (2013),management information system have a lot of characteristic. Firstly, it can integrate and analyze from the same type of information in the same sources. Secondly, every report need the formal request from user, because it can ensure the security of this system. Thirdly,

although the external information cannot be captured, the external data may be used

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Advantages

- Total control
- Dialogic feedback popular with students
- Teachers happier
- Sense of TEL team as supportive

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Drawbacks

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Coming summer

- 2000 students
- Pre-course preparation
- Teacher support
- More coding?

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Top tips

- Use centralised email account(s), not personal
- Doctopus for initial structure
- Autocrat thereafter
- OverDrive can create multiple folders
- Don’t timetable work to clash with students’ work
- Train all users early

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Further links:

Learning Technologies in EAP blog

http://learningtechnologiesineap.org/

NewVisions Cloud Lab

http://cloudlab.newvisions.org/add-ons

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To Discover And Understand.

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